

FOSTON & SCROPTON PARISH COUNCIL GRANT POLICY – SECTION 137

The following is a statement of the Parish Council's Policy for awarding grants to local groups, clubs and societies.

- 1 Applicants are asked to submit their applications on the Parish Council application form, which can be obtained from the Clerk Mr S Taylor by emailing FSParishClerk@aol.com or from the website www.fostonandscroptonparishcouncil.org.uk
- 2 Grant Awards will be made throughout the year.
- 3 To be eligible for a grant from Foston & Scropton Parish Council, the Parish Council will consider applications from groups and organisations which are operating within the Parish, and should play a key role in the community. They must show a clear benefit to the people of the Parish. These may include Sports Groups, Toddler Groups, non profit making organisations, charities and other village groups.
- 4 The Council will not consider applications from individuals.
- 5 No group can apply for more than **one grant** in any year, unless they can show exceptional circumstances. The Parish Council has very limited funds and unfortunately cannot make substantial grants available. Other bodies should, therefore, be approached for financial assistance
- 6 The most recent set of accounts, including any reserves, must be sent in along with the grant application form. The application cannot be considered without this additional financial information.
- 7 Every applicant should also show any other sources of funding applied for/obtained.
- 8 Applicants with considerable reserves may not receive a grant unless they can show that there is a positive reason for holding a large amount of funds.
- 9 Applicants will be urged to explore match funding from other sources.
- 10 New groups that do not have a set of accounts can still apply, but they must show how they will benefit the Parish, and they must send in a brief explanation of how they expect to fund their event or project, and any other financial arrangements they plan to make.
- 11 Any grant must be used within 12 months of receipt. The Council will withdraw the grant if the event or project does not take place.

Application forms can be obtained from: the Clerk Mr S Taylor FSParishClerk@aol.com or from the website www.fostonandscroptonparishcouncil.org.uk

CHECKLIST:

For all applicants

Have you enclosed?

- Your completed application form?
- You're most recent set of accounts?
- Details of any reserves that you hold?
- Details of any other funding that you have received?
- Have you shown how you benefit the local community?
- If you are a new group without accounts, have you given details of any financial arrangements that you plan to make, including how you plan to fund your event or project?
- Any other details in support of your application?

Please send your completed application to:

Mr S Taylor Clerk & Treasurer
Foston & Scropton Parish Council
4 Riverside Road
Tean
Staffordshire
ST10 4EE

If you have any questions, please feel free to contact the Clerk on:

Tel: 01538 723604 OR Email FSParishClerk@aol.com

THANK YOU